

## **SUPPLEMENTARY INFORMATION**

### **Fulbright-Hays Group Projects Abroad Program**

#### **Program Narrative**

Public reporting burden for this information collection is estimated to average 100 hours per response for new applicants, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or another aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, D.C. 20202-4651; and to the Office of Management and Budget, Paper Work Reduction Project 1840-0068 Washington, D.C. 20503.

The forms used for applying for Federal Assistance under the Fulbright-Hays Group Projects Abroad Program of the U.S. Department of Education include: Standard Form 424 (Application for Federal Education Assistance); ED Form 524 (Budget Information Non-Construction Program); Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements; Certifications Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions; Assurances-Non Construction Programs; and Disclosure of Lobbying Activities.

In order to facilitate the review process, applicants should submit an original and two copies of the application to the Application Control Center at the address listed in the application transmittal instructions of the application booklet.

All information required by the program regulations- Section 664-should be in the program narrative. Please use appendices to include supporting documents such as, resumes of all key project personnel (not to exceed 3 pages per person), support letters and documents confirming the availability of host country services. The body of narrative should not exceed thirty-five (35) double-spaced typed pages.

In organizing the program narrative, please provide a one-page abstract of project activities and respond to the evaluation criteria listed in Sections 664.31.

Applicants under the advanced overseas intensive language category must provide a plan of operation for each year for which funding is requested.

#### **Budget Information**

Federal funds under the Fulbright-Hays Group Projects Abroad Program are provided only for foreign expenses. Current maintenance allowances for project participants are contained in the application. Rules establishing these rates are found in Section 664.4 of the Regulations. Since all funded project activities occur in foreign countries, no indirect charges are paid under the program.

Please provide an itemized budget, reflecting both Federal funds and non-Federal funds. Applicants who apply under the advanced overseas intensive language category must provide an itemized budget for each year for the total grant period requested. The Department will negotiate the budget funding levels for each project year of the grant at the time of the initial award.

#### **Performance Report**

Each grantee must submit an annual performance report in accordance with the Department of Education General Administrative Regulations (EDGAR) 75.118. The performance report should include the most current performance and financial expenditure information to date. If a recipient fails to submit a performance report that meets the requirements of the 34 Code of the Federal Regulations (CFR) 75.590, 75.720, and 80.40, the Secretary may deny continued funding for the project.

### **Amendments**

To request revisions to the budget or scope of the project, please explain the reasons for the changes in writing to the program officer. (EDGAR 74.25)

## FY 2000 Daily Rates for Group Projects Abroad

LOCALITY	DAILY RATE
AFGHANISTAN	
Kabul	101
Other	51
ALBANIA	
Tirana	75
Other	53
ALGERIA	
Algiers	90
Other	39
ANDORRA	85
ANGOLA	178
ANTIGUA AND BARBUDA	
Antigua and Barbuda	116
Other	30
ARGENTINA	
Buenos Aires	165
Other	84
ARMENIA	77
ASCENSION ISLAND	21
AUSTRALIA	
Adelaide	98
Alice Springs	67
Brisbane	93
Canberra	76
Darwin Northern Territory	95
Hobart	87
Melbourne	95
Perth	95
Sydney	108
Townsville	72
Woomera	57
Other	72
AUSTRIA	
Innsbruck	88
Linz	79
Salzburg	97
Vienna	87
Other	84
AZERBAIJAN	159
AZORES	
Faial Island	69
Ponta Delgada	76
Sao Miguel Island	76
Other	44
BAHAMAS, THE	
Andros Island	107
Andros Island (AUTEC)	15
Eleuthera Island	114

Grand Bahama Island	111
Nassau	153
Other	107
BAHRAIN	98
BALEARIC ISLANDS	109
BANGLADESH	
Dhaka	88
Other	48
BARBADOS	129
BELARUS	73
BELGIUM	
Antwerp	87
Bertrix	48
Brugge	102
Brussels	110
Diegem	110
Florennes	48
Gent	57
Gosselies	80
Herstal	54
Leuven	71
Liege	54
Mons	80
Ostende	83
SHAPE/Chievres	80
Zaventem	110
Other	63
BELIZE	76
BENIN	
Cotonou	97
Other	44
BERMUDA	146
BHUTAN	24
BOLIVIA	
Cochabamba	47
La Paz	62
Santa Cruz	60
Sucre	33
Tarija	34
Trinidad	38
Other	49
BOSNIA-HERZEGOVINA	151
BOTSWANA	
Gaborone	58
Kasane	75
Other	58
BRAZIL	
Angra dos Reis	96
Belem	97
Belo Horizonte	83
Brasilia	138
Campinas	85

Campo Grande	80
Curitiba	101
Florianopolis	73
Fortaleza	81
Foz do Iguacu	108
Goiania	115
Joao Pessoa	71
Manaus	116
Natal	67
Peixoto	28
Petrolina	64
Porto Alegre	93
Recife, Pernambuco	79
Ribeirao Preto	93
Rio de Janeiro	98
Salvador da Bahia	68
Sao Jose dos Campos	86
Sao Luis	88
Sao Paulo	121
Teresina	92
Viracopos Airport	121
Vitoria	76
Other	98
BRITISH WEST INDIES	
Anguilla	119
Cayman Islands	134
Virgin Islands, Br	80
Other	71
BRUNEI	
Bandar Seri Begawan	112
Other	109
BULGARIA	
Bourgas	39
Plovdiv	43
Ruse	45
Sofia	117
Varna	78
Other	48
BURKINA FASO	
Ouagadougou	80
Other	29
BURMA	
Rangoon	50
Other	34
BURUNDI	
	67
CAMBODIA	
Phnom Penh	93
Siem Riep	43
Other	43
CAMEROON	
Douala	70
Yaounde	98

Other	26
CANADA	
Banff	71
Calgary	89
Dartmouth	85
Edmonton	66
Gander	53
Halifax	85
Mississauga	65
Moncton	69
Montreal	93
Northwest Territories	77
Ottawa	89
Prince Edward Is.	81
Quebec	107
Richmond	68
Saint John's	72
Sidney	90
Toronto	99
Vancouver	109
Victoria	90
Winnipeg	57
Other	68
CANARY ISLANDS	58
CAPE VERDE	
Praia	68
Sal Is.	71
Sao Tiago Is.	37
Sao Vicente Is.	60
Other	39
CENTRAL AFRICAN REPUBLIC	86
CHAD	
Ndjamena	79
Other	24
CHAGOS ARCHIPELAGO	20
CHILE	126
CHINA	
Beijing	104
Chengdu	85
Chongqing	65
Dalian	86
Fuzhou	73
Guangzhou	106
Hangzhou	90
Kunming	74
Lhasa	98
Nanjing	93
Shanghai	127
Shantou	70
Shenyang	88
Shenzhen	71
Tianjin	88

Xiamen	71
Xian	60
Other	68
COCOS (KEELING) IS.	54
COLOMBIA	
Barranquilla	98
Bogota	97
Buenaventura	76
Cali	105
Cartagena	111
Madellin	88
San Andres	86
Santa Marta	75
Other	48
COMOROS	
Moroni	104
Other	48
CONGO	109
CONGO, DEMOCRATIC REPUBLIC OF	
Bukavu	133
Goma	125
Kinshasa	123
Mbuji Mayi, Kasai	90
Other	67
COOK ISLANDS	61
COSTA RICA	88
COTE D'IVOIRE	
Abidjan	82
Yamoussoukro	49
Other	35
CROATIA	142
CUBA	
Guantanamo Bay	29
Havana	98
Other	63
CYPRUS	
Limassol	86
Nicosia	70
Other	70
CZECH REPUBLIC	
Prague	116
Other	63
DENMARK	
Copenhagen	102
Other	94
DJIBOUTI	104
DOMINICA	91
DOMINICAN REPUBLIC	
La Romana	104
Puerto Plata	88
Santo Domingo	81

Sosua	88
Other	56
EASTER ISLAND	74
ECUADOR	
Cuence	33
Guayaquil	81
Quito	56
Other	33
EGYPT	
Alexandria	86
Aswan	83
Bir Taba	66
Cairo	88
El Arish	72
Hurghada	70
Luxor	85
Marsa Matrouh	59
MFO Bases	22
Port Said	82
St. Catherine	78
Sharm el Sheikh	74
Sidi Abdel Rahman	64
Other	67
EL SALVADOR	
San Salvador	80
Other	46
EQUATORIAL GUINEA	55
ERITREA	41
ESTONIA	86
ETHIOPIA	
Addis Ababa	94
Other	36
FALKLAND ISLANDS	29
FAROE ISLANDS	76
FIJI	
Korolevu	77
Nadi	87
Suva	85
Other	55
FINLAND	
Helsinki	96
Other	81
FRANCE	
Aix-en-Provence	83
Bordeaux	67
Cannes	104
Clermont-Ferrand	68
Istres	87
Lille	97
Lyon	111
Marignane	83
Marseille	96



Metz	65
Montpellier	66
Mulhouse	76
Nancy	79
Nice	110
Paris	130
Sevres	105
Strasbourg	93
Suresnes	105
Toulouse	73
Other	61
FRENCH GUIANA	86
FRENCH POLYNESIA	93
GABON	92
GAMBIA, THE	
Banjul	58
Other	27
GEORGIA	159
GERMANY	
Aachen	72
Bad Honnef	102
Berlin	95
Boeblingen	103
Bonames	113
Bonn	102
Bremen	76
Chemnitz	81
Cologne	94
Delmenhorst	76
Dresden	104
Duesseldorf	140
Echterdingen	103
Erfurt	87
Erlangen	68
Eschborn	113
Essen	67
Esslingen	103
Frankfurt am Main	113
Fuerth	68
Garmisch-Partenkirchen	92
Germering	68
Giebelstadt	65
Hamburg	108
Hannover	78
Heidelberg	77
Herongen	140
Herrsching	68
Herzogenaurach	68
Hoechst	113
Ingolstadt	83
Kaiserslautern	60
Kalkar	140

Kitzingen	65
Koenigswinter	102
Konstanz	63
Kornwestheim	103
Leipzig	88
Ludwigsburg	103
Moenchen-Gladbach	140
Munich	96
Nellingen	103
Neu Ulm	52
Niederbachem	102
Nuernberg	68
Oberammergau	92
Offenbach	113
Osnabrueck	53
Regensburg	60
Rhoendorf	102
Roedelheim	113
Rostock Warnemuende	88
Saarbruecken	82
Schwabach	68
Schwerin	74
Sembach	60
Sindelfingen	103
Starnberg	76
Stuttgart	103
Sylt Island	56
Tuebingen	103
Twisteden	140
Ulm	26
Wahn	102
Weimar	84
Wuerzburg	65
Zirndorf	68
Other	83
GHANA	
Accra	103
Other	59
GIBRALTAR	83
GREECE	
Araxos	41
Argyroupolis	103
Athens	79
Iraklion	45
Mt. Hortiatis	103
Perivolaki	103
Rhodes (Island of)	72
Tanagra	63
Thessaloniki	103
Other	52
GREENLAND	96
GRENADA	98

GUADELOUPE	
Saint Martin	105
Other	79
GUATEMALA	
Guatemala City	70
Other	50
GUINEA	
Conakry	96
Other	53
GUINEA-BISSAU	
Bissau	76
Other	44
GUYANA	87
HAITI	
Petionville	83
Port-au-Prince	83
Other	65
HOLY SEE, THE	135
HONDURAS	
Bay Islands	65
La Ceiba	34
Puerto Cortes	51
San Lorenzo	29
San Pedro Sula	92
Tegucigalpa	76
Tela	44
Trujillo	50
Other	34
HONG KONG	149
HUNGARY	
Budapest	101
Other	47
ICELAND	
Keflavik-Grindavik	121
Reykjavik	124
Other	97
INDIA	
Agra	101
Bangalore	112
Calcutta	134
Chennai	146
Mumbai	136
New Delhi	145
Other	82
INDONESIA	
Bali	109
Bandung	67
Batam	65
Jakarta	92
Jayapura	57
Medan	64
Surabaya	67

Timika, Irian Jaya	153
Other	55
IRAN	78
IRAQ	
Baghdad	60
Other	48
IRELAND	
Adare	111
Dublin	99
Limerick	84
Other	74
ISRAEL	
Eilat	119
En Boqeq	114
Haifa	112
Sedom	114
Tel Aviv	145
Tiberias	115
Other	120
ITALY	
Bari	85
Bologna	108
Cagliari	77
Cervia	66
Desenzano del Garda	65
Ferrara	101
Florence	115
Gaeta	75
Genoa	91
La Spezia	96
Malpensa	72
Mestre	80
Milan	138
Modena	98
Naples	96
Novara	78
Palermo	80
Piacenza	70
Pisa	102
Punta Ala	57
Ravenna	97
Reggio Calabria	78
Reggio Emilia	103
Rimini	104
Rome	135
Sardinia	66
Senigallia	57
Siena	109
Stresa	60
Taormina	71
Tirrenia	58
Trieste	88

Turin	109
Venice	128
Verona	89
Vicenza	65
Other	78
JAMAICA	111
JAPAN	
Akashi	155
Akita	99
Amagasaki	155
Aomori	94
Asahikawa	98
Ashiya	146
Awashima	231
Beppu	104
Chitose	99
Fukui	100
Fukuoka	115
Fukuyama	118
Gifu	123
Hamamatsu	111
Hiroshima	109
Itazuke	115
Izumisano	132
Kagoshima	117
Kanazawa	115
Kitakyushu	132
Kochi	93
Komaki	112
Kumamoto	113
Kurashiki	122
Kure	92
Kushiro	82
Kyoto	141
Matsue	83
Matsuyama	84
Miyazaki	120
Morioka	101
Nagasaki	113
Nagoya	128
Nara	124
Narita	129
Niigata	84
Nishinomiya	146
Obihiro	91
Oita	85
Okayama	88
Okinawa Prefecture	124
Osaka-Kobe	155
Otsu	121
Oyama	83
Sapporo	155

Sasebo	80
Sendai	105
Shiga	109
Takamatsu	122
Takayama	112
Tokushima	94
Tokyo	116
Tokyo-To	120
Tottori	101
Toyama	109
Toyonaka	130
Tsu	76
Wakayama	95
Yamato	102
Yokohama	157
Yokota	73
Other	86
JERUSALEM	140
JORDAN	
Amman	92
Other	68
KAZAKHSTAN	
Almaty	131
Astana	127
Other	56
KENYA	
Mombasa	69
Nairobi	98
Nanyuki	36
Other	38
KIRIBATI	
Christmas Island	58
Other	35
KOREA	
Changwon	44
Cheju	80
Chinhae	34
Chinju	46
Chongju	34
Chonju	46
Chung Ju	57
Kimhae	76
Kunsan	27
Kwangju	61
Kyongju	107
Masan	30
Pohang	40
Pusan	96
Pyongtaek	35
Seoul	119
Taegu	87
Taejon	60

Ulsan	79
Other	39
KOREA, DEM PEOPLE'S REP OF	102
KUWAIT	157
KYRGYZSTAN	97
LAOS	54
LATVIA	110
LEBANON	106
LESOTHO	
Maseru	47
Other	29
LIBERIA	
Camp Schiefflin	63
Other	109
LIBYA	
Benghazi	98
Misurata	98
Sirte	98
Tripoli	108
Other	80
LIECHTENSTEIN	88
LITHUANIA	92
LUXEMBOURG	100
MACAU	96
MADAGASCAR	83
MADEIRA ISLANDS	64
MALAWI	
Blantyre	94
Lilongwe	99
Other	70
MALAYSIA	
Johor Bahru	53
Koto Kinabalu, Sabah	30
Kuala Lumpur	64
Other	55
MALDIVES	110
MALI	
Bamako	58
Other	34
MALTA	91
MARSHALL ISLANDS	
Kwajalein Atoll	65
Majuro	93
Other	28
MARTINIQUE	130
MAURITANIA	
Nouakchott	57
Other	39
MAURITIUS	74
MEXICO	
Acapulco	66
Aguascalientes	61

Cabo San Lucas	79
Campeche	62
Cancun	128
Chetumal	51
Chihuahua	45
Ciudad del Carmen	51
Ciudad Juarez	54
Ciudad Obregon	73
Coatzacoalcos	43
Colima	58
Cozumel	117
Cuernavaca	68
Culiacan	66
Durango	51
Ensenada	70
Guadalajara	87
Guanajuato	45
Guaymas	45
Hermosillo	92
Ixtapa Zihuatanejo	75
La Paz	66
Leon	45
Los Mochis	65
Manzanillo	64
Matehuala	45
Mazatlan	65
Merida	84
Metapa	56
Mexicali	75
Mexico City	117
Monclova	70
Monterrey	94
Morelia	45
Nogales	45
Piedras Negras	57
Puerto Vallarta	87
Queretaro	80
Saltillo	53
San Carlos	45
San Felipe	43
San Jose Del Cabo	48
San Luis Potosi	49
San Luis R. C.	47
San Miguel de Allende	66
Tampico	66
Tapachula	76
Tijuana	94
Torreon	60
Tuxtla Gutierrez	50
Veracruz	66
Villahermosa	64
Zacatecas	61



Other	57
MICRONESIA, FED. STATES OF	
Chuuk	87
Pohnpei	75
Yap	92
Other	57
MOLDOVA	88
MONACO	152
MONGOLIA	
Ulaanbaatar	64
Other	51
MOROCCO	
Agadir	60
Casablanca	99
Fes	81
Ifrane	52
Marrakech	74
Meknes	45
Rabat	100
Sale	76
Tangier	71
Taroudant	76
Other	49
MOZAMBIQUE	112
NAMIBIA	46
NAURU	53
NEPAL	
Kathmandu	93
Pokhara	82
Other	46
NETHERLANDS	
Amsterdam	103
Hague, The	84
Leiden	80
Lisse	68
Noordwijk	63
Papendrecht	85
Rotterdam	85
Schiphol	103
Utrecht	87
Ypenburg	84
Other	65
NETHERLANDS ANTILLES	
Aruba	140
Bonaire	105
Curacao	119
Saba	83
Sint Maarten	125
Other	66
NEW CALEDONIA	76
NEW ZEALAND	
Auckland	93

Christchurch	77
Queenstown	81
Rotarua	63
Wellington	97
Other	60
NICARAGUA	
Managua	108
Matagalpa	45
Other	33
NIGER	
Niamey	62
Other	19
NIGERIA	
Abuja	114
Lagos	138
Other	71
NIUE	49
NORWAY	
Stavanger	95
Other	119
OMAN	
Muscat	82
Other	73
PAKISTAN	
Faisalabad	78
Islamabad	85
Karachi	69
Lahore	77
Peshawar	76
Quetta	81
Rawalpindi	79
Other	37
PALAU	135
PANAMA	
Canal Area (Pre Treaty)	87
Colon	87
Contadora	71
Panama City	87
Santiago, Veraguas	22
Volcan	64
Other	35
PAPUA NEW GUINEA	75
PARAGUAY	
Asuncion	68
Ciudad del Este	61
Encarnacion	47
Other	44
PERU	
Cuzco	94
Lima	107
Paracas	63
Piura	59

Other	52
PHILIPPINES	
Cebu	88
Davao City	66
Manila	99
Other	54
POLAND	
Krakow	92
Posnan	64
Szczecin	60
Warsaw	119
Wroclaw	61
Other	64
PORTUGAL	
Cascais	66
Estoril	66
Lisbon	115
Oeiras	66
Oporto	76
Other	79
QATAR	94
REUNION	71
ROMANIA	
Bucharest	142
Other	47
RUSSIA	
Moscow	166
St. Petersburg	152
Vladivostok	134
Other	96
RWANDA	106
SAINT HELENA	36
SAINT KITTS AND NEVIS	127
SAINT LUCIA	129
SAINT VINCENT AND THE GRENADINES	79
SAMOA	73
SAN MARINO	88
SAO TOME AND PRINCIPE	96
SAUDI ARABIA	
Jeddah	83
Riyadh	99
Other	115
SENEGAL	
Dakar	61
Kolda	22
St. Louis	27
Tambacounda	28
Ziguinchor	24
Other	28
SERBIA-MONTENEGRO	
Belgrade	75

Pristina	60
Other	63
SEYCHELLES	100
SIERRA LEONE	84
SINGAPORE	102
SLOVAKIA	
Bratislava	68
Other	63
SLOVENIA	83
SOLOMON ISLANDS	79
SOMALIA	
Mogadishu	104
Other	45
SOUTH AFRICA	
Cape Town	104
Durban	77
Johannesburg	60
Pretoria	73
Other	24
SPAIN	
Barcelona	116
Bilbao	91
Fuengirola	72
Gerona	79
Getafe	121
La Coruna	60
Lerida	84
Logrono	72
Madrid	121
Malaga	72
Marbella	72
Oviedo	87
Pamplona	101
San Sebastian	88
Santander	87
Santiago de Compostela	64
Seville Province	102
Tarragona	81
Torrejon	121
Torremolinos	72
Valencia	90
Vitoria	75
Zaragoza	93
Other	82
SRI LANKA	
Ahungalla	86
Bentota	64
Colombo	74
Habarana	60
Other	55
SUDAN	
Khartoum	117

Other	23
SURINAME	97
SWAZILAND	
Mbabane	49
Other	30
SWEDEN	114
SWITZERLAND	
Baden	100
Bern	105
Davos	107
Geneva	131
Montreux	105
Rapperswil	102
Zurich	111
Other	93
SYRIA	153
TAIWAN	
Kaohsiung	82
Taichung	87
Taipei	112
Other	86
TAJIKISTAN	47
TANZANIA	
Dar es Salaam	125
Other	87
THAILAND	
Bangkok	100
Cha-am	40
Chiang Mai	42
Hua Hin	53
Jomtien	42
Nakhon Ratchasima	49
Pattaya City	45
Phet Buri	40
Phuket	53
Prachuap Khiri Khan	48
Pran Buri	48
Samui Is.	48
Other	46
FORMER YUGOSLAV REPUBLIC OF MACEDONIA	63
TOGO	
Lama Kara	36
Lome	63
Other	26
TOKELAU ISLANDS	19
TONGA	67
TRINIDAD AND TOBAGO	
Port of Spain	58
Other	54
TUNISIA	
Carthage	65

Gammarth	65
Jerba	53
Lamarsa	65
Tunis	65
Other	43
TURKEY	
Adana-Incirlık	68
Ankara	97
Antalya	118
Aydin	97
Bursa	115
Camaklı	102
Diyarbakir-Pirincli	92
Elmadag	97
Istanbul	134
Izmir-Cigli	74
Manzarali	97
Mersin	114
Nevsehir	99
Yamanlar	74
Other	82
TURKMENISTAN	96
TURKS AND CAICOS IS.	117
TUVALU	49
UGANDA	
Entebbe	82
Kampala	107
Other	53
UKRAINE	
Kiev	108
Other	84
UNITED ARAB EMIRATES	
Dubai	114
Other	105
UNITED KINGDOM	
Aberdeen	124
Beaconsfield	107
Belfast	127
Birmingham	137
Bournemouth	111
Brighton	126
Bristol	94
Bury St. Edmunds	82
Cambridge	87
Canterbury	102
Cardiff	109
Caversham	128
Crawley	167
Dover	98
Edinburgh	156
Ft. Halstead	91
Gatwick	132

Glasgow	115
Harrogate	96
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**Notice to Applicants:  
The Government Performance and Results Act (GPRA)**

**What is GPRA?**

The Government Performance and Results Act of 1993 (GPRA) is a straightforward statute that requires all federal agencies to manage their activities with attention to the consequences of those activities. Each agency is to clearly state what it intends to accomplish, identify the resources required, and periodically report their progress to the Congress. In so doing, it is expected that the GPRA will contribute to improvements in accountability for the expenditures of public funds, improve congressional decision-making through more objective information on the effectiveness of federal programs, and promote a new government focus on results, service delivery, and customer satisfaction.

**How has the Department of Education Responded to the GPRA Requirements?**

As required by GPRA, the Department of Education has prepared a strategic plan for 1998-2002. This plan reflects the Department's priorities and integrates them with its mission and program authorities and describes how the Department will work to improve education for all children and adults in the U.S. The Department's goals, as listed in the plan, are:

- Goal 1: Help all students reach challenging academic standards so that they are prepared for responsible citizenship; further learning, and productive employment.*
- Goal 2: Build a solid foundation for learning all children.*
- Goal 3: Ensure access to postsecondary education and lifelong learning.*
- Goal 4: Make the Department of Education a high performance organization by focusing on results, service quality, and customer satisfaction.*

The performance indicators for the International Education Programs are part of the Department's plan for meeting Goal 3: Ensure access to postsecondary education and lifelong learning.

**What are the Performance Indicators for the International Education Programs?**

The Department's specific goal for the International Education Programs is "to meet the nation's security and economic needs through the development of a International capacity in foreign language, area, and international studies." The objective and performance indicators are as follows:

- 1. To develop specialists and an educated citizenry who can communicate in foreign languages, particularly in the less-commonly taught languages, and who are knowledgeable about the countries in which those languages are spoken.**
  - (1.1) Colleges Supported by Title VI Funds.** The percentage of colleges and universities offering less-commonly taught languages that are supported by Title VI funds.
  - (1.2) Number of Ph.D.s Teaching Non-Western Languages.** The number of persons receiving the Ph.D. under the Title VI/Fulbright-Hays funding who are teaching non-Western languages and area studies at U.S. colleges and universities.



## **NOTICE TO ALL APPLICANTS**

The purpose of this enclosure is to inform you about a new provision in the Department of Education's General Education Provisions Act (GEPA) that applies to applicants for new grant awards under Department programs. This provision is Section 427 of GEPA, enacted as part of the Improving America's Schools Act of 1994 (Pub.L.103-382).

### ***To Whom Does This Provision Apply?***

Section 427 of GEPA affects applicants for new grant awards under this program. **ALL APPLICANTS FOR NEW AWARDS MUST INCLUDE INFORMATION IN THEIR APPLICATIONS TO ADDRESS THIS NEW PROVISION IN ORDER TO RECEIVE FUNDING UNDER THIS PROGRAM.**

(If this program is a State-formula grant program, a State needs to provide this description only for projects or activities that it carries out with funds reserved for State-level uses. In addition, local school districts or other eligible applicants that apply to the State for funding need to provide this description in their applications to the State for funding. The State would be responsible for ensuring that the school district or other local entity has submitted a sufficient section 427 statement as described below.)

### ***What Does This Provision Require?***

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs.

This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, you should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in, the Federally funded project or activity. The description in your application of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct description of how you plan to address those barriers that are applicable to your circumstances. In addition, the information may be provided in a single narrative, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of civil rights statutes, but rather to ensure that, in designing their projects, applicants for Federal funds address equity concerns that may affect the ability of certain potential beneficiaries to fully participate in the project and to achieve to high standards. Consistent with program requirements and its approved application, an applicant may use the Federal funds awarded to it to eliminate barriers it identifies.

### ***What are Examples of How an Applicant Might Satisfy the Requirement of This Provision?***

The following examples may help illustrate how an applicant may comply with Section 427.

- (1) An applicant that proposes to carry out an adult literacy project serving, among others, adults with limited English proficiency, might describe in its application how it intends to distribute a brochure about the proposed project to such potential participants in their native language.

(2) An applicant that proposes to develop instructional materials for classroom use might describe how it would make the materials available on audiotape or in braille for students who are blind.

(3) An applicant that proposes to carry out a model science program for secondary students and is concerned that girls may be less likely than boys to enroll in the course, might indicate how it intends to conduct "outreach" efforts to girls, to encourage their enrollment.

We recognize that many applicants may already be implementing effective steps to ensure equity of access and participation in their grant programs, and we appreciate your cooperation in responding to the requirements of this provision.

### **Estimated Burden Statement for GEPA Requirements**

The time required to complete this information collection is estimated to vary from 1 to 3 hours per response, with an average of 1.5 hours, including the time to review instructions, search existing data resources, gather and maintain the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:** U.S. Department of Education, Washington, D.C. 20202-4651.

## **Application Transmittal Instructions**

An application for an award must be mailed or hand delivered by the closing date.

### **Applications Delivered by Mail**

An application sent by mail must be addressed to:

U.S. Department of Education  
Application Control Center  
Attention: CFDA Number 84.021  
400 Maryland Avenue, S.W.  
Washington, D.C. 20202-4725

An Application must show proof of mailing consisting of one of the following:

- (1) A legibly dated U.S. Postal Service Postmark
- (2) A legible mail receipt with the date of mailing stamped by the U.S. Postal Service.
- (3) A dated shipping label, invoice, or receipt from a commercial carrier.
- (4) Any other proof of mailing acceptable to the U.S. Secretary of Education.

If an application is sent through the U.S. Postal Service, the Secretary does not accept either of the following as proof of mailing:

- (1) A private metered postmark, or
- (2) A mail receipt that is not dated by the U.S. Postal Service.

An applicant should note that the U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, an applicant should check with its local post office.

An applicant is encouraged to use registered or at least first class mail.

Each late applicant will be notified that its application will not be considered.

### **Applications delivered by Hand/Courier Service**

An application that is hand delivered must be taken to:

U.S. Department of Education  
Application Control Center  
Room 3633  
Regional Office Building 3  
7th & D Streets, S.W.  
Washington, D.C. 20202-4725

The Application Control Center will accept deliveries between 8:00 a.m. and 4:30 p.m. (Washington, D.C.) daily, except Saturdays, Sundays and Federal holidays.

Individuals delivering applications must use the D Street entrance. Proper identification is necessary to enter the building.

In order for an application sent through a Courier Service to be considered timely, the Courier Service must be in receipt of the application on or before the closing date.

# **IMPORTANT NOTICE TO PROSPECTIVE PARTICIPANTS IN U.S. DEPARTMENT OF EDUCATION CONTRACT AND GRANT PROGRAMS**

## **GRANTS**

Applicants for grants from the U.S. Department of Education (ED) have to compete for limited funds.

Deadlines assure all applicants that they will be treated fairly and equally, without last minute haste.

For these reasons, ED must set strict deadlines for grant applications. Prospective applicants can avoid disappointment if they understand that

**Failure to meet a deadline will mean that an applicant will be rejected  
without any consideration whatever.**

The rules, including the deadline, for applying for each grant are published, individually, in the Federal Register. A one-year subscription to the Register may be obtained by sending \$340.00 to: Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402-9371. (Send check or money order only, no cash or stamps.)

The instructions in the Federal Register must be followed exactly. Do not accept any other advice you may receive. No ED employee is authorized to extend any deadline published in the Register.

Questions regarding submission of applications may be addressed to:

U.S. Department of Education  
Application Control Center  
Washington, D.C. 20202-4725

## **CONTRACTS**

Competitive procurement actions undertaken by the ED are governed by the Federal Procurement Regulations and implementing ED Procurement Regulations.

Generally, prospective competitive procurement actions are synopsized in the Commerce Business Daily (CBD). Prospective offerors are therein advised of the nature of the procurement and where to apply for copies of the Request for Proposals (RFP).

Offerors are advised to be guided solely by the contents of the CBD synopsis and the instructions contained in the RFP. Questions regarding the submission of offers should be addressed to the Contracting Specialist identified on the face page of the RFP.

Offers are judged in competition with others, and failure to conform with any substantive requirements of the RFP will result in rejection of the offer without any consideration whatever.

Do not accept any advice you receive that is contrary to instructions contained in either the CBD synopsis or the RFP. No ED employee is authorized to consider a proposal which is non-responsive to the RFP.

A subscription to the CBD is available for \$208.00 per year via second class mailing or \$261.00 per year via first class mailing. Information included in the Federal Acquisition Regulations is contained in Title 48, Code of Federal Regulations, Chapter 1 (\$49.00). The foregoing publication may be obtained by sending your check or money order only, no cash or stamps, to:

Superintendent of Documents  
U.S. Government Printing Office  
Washington, D.C. 20402-9371

In an effort to be certain this important information is widely disseminated, this notice is being included in all ED mail to the public. You may, therefore, receive more than one notice. If you do, we apologize for any annoyance it may cause you.